



SATYAWATI COLLEGE (EVENING)

e-PROSPECTUS

(2017-18)

ASHOK VIHAR, PHASE-III, DELHI - 110052

WWW.SATYAWATIEVEDU.AC.IN

From the Principal's Desk

I welcome all students seeking admission to our college in order to pursue their intended course of study. It has always been our endeavour to keep the interest of our students uppermost in our mind keeping in view that only a small segment of our youth are afforded an opportunity to pursue academic courses in our Universities and colleges and that, nothing but the best standards and practices should be made available to all such hopefuls who constitute this segment.

In this context, we are very much conscious of the fact that it is our responsibility to develop a motivating environment for our students in the college such that they are enabled to interact productively with their teachers and fellow students exploring their strengths and weaknesses, experiencing what teamwork can accomplish, building lifelong friendships and preparing for a sustainable meaningful life.

We trust your cooperation will be generously forthcoming to help us fulfill your expectations as well as that of the society to which we are also accountable as a public funded institution. You may rest assured that the college, with its vast infrastructure and over 40 years of experience, will spare no effort to ensure that there is no compromise on academic quality, discipline and safety. I may also add that we have a policy of zero tolerance to ragging, caste/gender discrimination or harassment or any type of bullying.

With all my good wishes.

-Sd-

(Keshav Gupta)



ZERO TOLERANCE TO RAGGING

Ragging in any form is strictly prohibited within the premises of **Colleges/Departments/Hostels/Institutes** and any part of the University of Delhi System as well as on public transport.

RAGGING COMPLAINT MECHANISM

- ◆ Drop a written complaint in the complaint box in your College or
- ◆ Call Joint Control Room (North Campus) at 2766 7221 or
- ◆ Call Joint Control Room (South Campus) at 2411 9832 or
- ◆ Call 24 x 7 National Anti-Ragging Helpline No. 1800-180-5522 or
- ◆ Call 100 or inform your nearest PCR van or
- ◆ Inform at University Information Centre at 155215, 27006900 (Monday to Friday)
- ◆ Email to proctor@du.ac.in/infocentre@du.ac.in

Punishment for ragging : Suspension or Expulsion or Cancellation of Degree, Penal Action

Issued by : **Proctor's Office, University of Delhi,**
Conference Centre, First Floor, Delhi-110007 **Telefax : 27667221**



रैगिंग का पूर्णतः निषेध

दिल्ली विश्वविद्यालय के किसी भी परिसर, महाविद्यालय/विभाग/छात्रावास/संस्थान में रैगिंग किसी भी प्रकार से पूर्णतः निषेध है, चाहे वह सार्वजनिक परिवहन में ही क्यों न हो।

रैगिंग शिकायत प्रक्रिया

- ◆ अपनी शिकायत लिखित रूप में महाविद्यालय की शिकायत पेटी में डालें या
- ◆ संयुक्त नियंत्रण कक्ष (उत्तरी परिसर) 27667221 पर सूचित करें या
- ◆ संयुक्त नियंत्रण कक्ष (दक्षिणी परिसर) 24119832 पर सूचित करें या
- ◆ राष्ट्रीय एंटी-रैगिंग सहायता दूरभाष नं. 1800-180-5522 पर 24 x 7 सूचित करें या
- ◆ 100 नं. पर या नजदीकी पी.सी.आर. वैन को सूचित करें या
- ◆ विश्वविद्यालय सूचना केंद्र 155215, 27006900 (सोमवार से शुक्रवार) पर सूचित करें या
- ◆ ई-मेल करें proctor@du.ac.in, infocentre@du.ac.in

रैगिंग के लिए निर्धारित दण्ड : निलम्बन व निष्कासन व डिग्री का रद्द होना और दण्डात्मक कार्यवाही

कुलानुशासक कार्यालय द्वारा जारी : दिल्ली विश्वविद्यालय,
सम्मेलन केंद्र, प्रथम मंजिल, दिल्ली-110007, फोन एवं फैक्स : 27667221

Preventing & Prohibiting Ragging and Gender Sensitisation

1. Ragging in any form is strictly prohibited within the college premises or any other part of the Delhi University as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under Ordinance XV-Cof the University.
3. Any act of sexual harassment is a punishable offence. As per ordinance xv (d) of the University of Delhi, the college has set up a committee to redress complaints related to sexual harassment.



UNIVERSITY OF DELHI

दिल्ली विश्वविद्यालय

Most Urgent/Out Today
No. Aca.I/299/Academic Calendar/56
09.05.2017

NOTIFICATION

The following Academic Calendar to be followed for the Undergraduate and Postgraduate courses for the academic year 2017-2018, is hereby notified for necessary compliance by all concerned:

SEMESTER I/III/V/VII	
Classes Begin	20 th July, 2017 (Thursday)
Mid-Semester break	30 th September, 2017 (Saturday) to 6 th October, 2017 (Friday)
Classes begin after Mid-Semester Break	7 th October, 2017 (Saturday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	16 th November, 2017 (Thursday)
Theory Examinations begin	30 th November, 2017 (Thursday)
Winter Break	17 th December, 2017 (Sunday) 31 st December, 2017 (Sunday)
SEMESTER II/IV/VI/VIII	
Classes begin	1 st January, 2018 (Monday)
Mid-Semester break	2 nd March, 2018 (Friday) to 7 th March, 2018 (Wednesday)
Classes begin after Mid-Semester Break	8 th March, 2018 (Thursday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	27 th April, 2018 (Friday)
Theory Examinations begin	9 th May, 2018 (Wednesday)
Summer Vacations	20 th May, 2018 (Sunday) to 19 th July, 2018 (Thursday)

[Signature]
REGISTRAR

Copy to:

- (i). The Dean Students' Welfare/The Proctor/The Dean (Examinations)
- (ii). All Deans/Heads/Principals/Directors/Prof. -In -Charge
- (iii). The Chairman, Delhi University Sports Council/The Director-SOL/NCWEB
- (iv). The OSD (Admission), University of Delhi, Delhi-110007.
- (v). The Joint Dean, University Information Centre
- (vi). The JR-VCO, JR (Teaching)/Colleges/Council/JR-SDC
- (vii). The DR-SDC/AR-Colleges/SDC/Registrar-Office
- (viii). The PS to VC/PVC/DC/DSC/Registrar

Admission Committee 2017-18

S. No	Name of the Teacher	Department	Mobile no.
1	Dr. Rajiv Kumar Verma (Convener)	History	9811783860
2	Mr. Anil Kumar Sharma	Commerce	9811258442
3	Dr. Shiba C. Panda	Commerce	9868010567
4	Dr. V. P. Bansal	Commerce	9811448446
5	Dr. Rameshwer Singh	English	9582096230
6	Mr. Ravinder Goel	Commerce	9811343388
7	Dr. Ashutosh Kumar	Political Science	9868266567
8	Dr. Samir Kumar Verma	History	7290921996
9	Dr. Virender Singh Kashyap	Hindi	9873341379
10	Mr. Antaryami Naik	English	9871158448
11	Mr. Durgesh Verma	Political Science	9818143415
12	Dr. Sunita Priyadarshini	Commerce	9811104212
13	Dr. Prashant Kumar	Economics	8800445727
14	Dr. Anamika	English	9810737469
15	Dr. Usha Krishan	Hindi	9811397933
16	Dr. Neerja Singh	History	9968105140
17	Dr. Zile Singh Chaudhary	Political Science	9711000057
18	Mr. Dharmendra Kumar	Maths	9891668040
19	Dr. Kunal	Phy. Ed.	8800416866

Special Invitees

21	Dr. Prakash Veer Dahiya	Pol.Science	9818656224
22	Dr. A. Ravichandran	Commerce	9211330922
23	Mr. Deepak Joshi	A.O. (Offg.)	9560767575
24	Mr. Narender Singh	A.O. (Offg.)	9868714657
26	Mr. Pawan Tripathi	Librarian (Offg.)	9716120600
27	Mr. Aditya Jain	S.T.A. (Comp.)	9899235091
28	Mr. Kumar Chandan	Assistant	9990753695

ECA Admission Committee 2017-18

S. No	Name of the Teacher	Department	Mobile no.
1	Principal/Principal Nominee		9810492656
2	Two Experts (to be nominated by the University Culture Council)		
3	University Cultural Council Nominee		
4	Dr. Rameshwer Singh (Associate Professor)	English	9582096230

Sports Admission Committee 2017-18

Sr.	Name of the Teacher	Department	Mobile No.
1	Dr. V.P. Bansal (Associate Professor) (Convener)	Commerce	9811448446
2	Dr. Sunita Priyadarshini (Associate Professor)	Commerce	9811104212
3	Dr. V.S. Kashyap (Assistant Professor)	Hindi	9873341379
4	Dr. Kunal (Assistant Professor)	Physical Education	8800416866

Admission Grievance Committee 2017-18

Sr.	Name of the Teacher	Department	Mobile No.
1	Dr. Prakash Veer Dahiya	Pol. Science	9818656224
2	Dr. A. Ravichandran	Commerce	9211330922

Admission B.A. (Prog.) Committee 2017-18

Sr. No.	Name	Contact
1	Dr. Samir Kumar Verma	9868754204
2	Dr. Ashutosh Kumar	9868266567
3	Dr. Shiba C. Panda	9868010567
4	Dr. V.P. Bansal	9811448446
5	Mr. Antaryami Naik	9871158448
6	Mr. Vivek Arora	9911923618
7	Dr. Virender Singh Kashyap	9873341379
8	Mr. Dharmendra Kumar	9891668040

Help Desk Committee 2017-18

Sr. No.	Name	Contact
1	Dr. Rameshwer Singh	9582096230
2	Dr. Virender Singh Kashyap	9873341379

Help Desk SC/ST/OBC/PwD

Sr. No.	Name	Contact
1	Dr. Prakash Veer Dahiya	9818656224
2	Dr. Zile Singh Chaudhary	9711000057
3	Dr. Sunita Priyadarshni	9811104212

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1. Satyawati (Evening)

1.1 Introducing the College

The Satyawati (E), a constituent college of the University of Delhi, was established in fond memory of Behan Satyawati, the immortal patriot and freedom fighter whose magnificent portrait size statue adorns the entrance of the college. It was established in 1973 as co-educational evening academic institution. Having present strength of more than 2700 students, it is renowned as one of the leading institutions of higher education. The college is dedicated completely to pursuit and pursuance of academic distinction and teaching and preserving the values of humanism. It draws a large number of students, both boys and girls, from various regions of our country.

The college is privileged of the academic commitment of its faculty, which has several accomplishments to its glory and has made valuable contribution to the making of qualitative academic spirit. Presently, the faculty consists of about 51 permanent teachers. The teachers are honestly and sincerely devoted not just for carrying out their responsibilities but also for performing their duties, for cherishing the capabilities of the students and for shaping the students into responsible citizens and individuals. The faculty has been exemplary figures and sources of inspiration for the students. They are devoted to preparing the students towards self-governance and inspiring the holistic development of their personality.

Apart from imparting quality education to the students, many of the teachers have participated and presented research papers at various national and international academic and scholarly conferences, seminars and workshops, both in India and abroad. Some of them, also, have authored and/or co-authored academic articles and books.

The students are persistently stimulated to construct knowledge and realize their leadership potential to face the challenges of an increasingly competitive world. They are exposed to diverse streams of thought through the courses of study in humanities, social sciences and commerce. New courses on imparting vocational skills are offered by the college as and when they are made available by the university. Over the years, the college has earned its reputation as a centre of academic excellence. The academic results of the college have constantly shown remarkable progress with number of students in various departments securing outstanding marks in various courses and disciplines.

The college has established its reputation in various fields such as Sports, NCC, Dramatics and Debate. Ample opportunities are provided to students for cultivating creative self-expression and discovering latent talent through co-curricular and extra-curricular activities organized by the various departments, societies and associations working under the guidance of the co-coordinators/conveners. The dynamism has brought many glories at various levels of competition. A number of alumni have outshined in various fields of public life. The Satyawati (E) has been advancing not only in size, but broadening its vistas to achieve new heights each year.

1.2 Why Satyawati (E)

1.2.1 Location

The college is located at Ashok Vihar-III in North-West Delhi. Though an off-campus college, it has location advantages as it is in close vicinity to the north campus of the Delhi University. An additional advantage of the college location is its link with metro rail. The College is about two km distance from the metro stations of Model Town and Kanhaiya Nagar. Being the only co-educational evening college in the area, it attracts a cross-section of students from various backgrounds.

1.2.2 Infrastructure

The college functions in spacious and well-equipped buildings surrounded by sprawling lawns, trees and delightful floriculture. The college has been making a concerted effort to enrich its infrastructure in order to meet the multifarious requirements of students. It has a lush green sports field for athletics and a well laid out cricket pitch.

The college has a state-of-the-art centrally air-conditioned auditorium with a capacity of over 800 seats, a multi utility block and a computer laboratory with 80 computers fully equipped with Wi-Fi connectivity. Besides this, the college has a seminar room, sports complex, and girl's common room. A system and network administrator manages the IT infrastructure of the college. The soul of the college, the library, is well stocked with books, periodicals, journals and magazines. The library is fully computerized with a spacious well-lit reading room, valuable reference books and popular periodicals. It adds to its stock, every year, a substantial number of books and subscribes to a variety of journals. The Punjab National Bank has its CBS branch within the college premises and it provides banking services to the staff and students of the college. The college has full power back-up through two generators of 250 and 160 KV. The college provides Photostat facility inside the campus to ensure quality service at reasonable charges. The medical well-being of the students and staff is taken care of by the regular availability of a doctor and a nurse in the college on all working days. Also, to a greater extent the college is specially abled friendly.

1.2.3 An Evening College

Being an evening college adds to strata of advantages. The academic hours of the college beginning from 2.30 p.m. offer an advantageous schedule to the students. Over the years, our students have successfully combined vocational pursuits and other skill developing activities in the first half of the day with undergraduate study in the second half. Well utilized time ensures maximum benefits for our students who aim to develop themselves for a complex, competitive world. The College promotes a stimulating environment for all round development to enable students to evolve as well-balanced and socially sensitized human beings.

The college library remains open from 1.00 p.m. to 8.30 p.m., with comfortable set up for self-study and reference reading in a spacious reading hall.

1.3 How College Works

As a Satyawati (E) undergraduate each student will be part of an academic department or departments, depending on the course studying. Students will also be a member of the college - a community of students and academics from many different subject areas – and a member of wider community 'Delhi University', with access to many facilities and activities. The college provides a close and supportive environment to foster the academic development and welfare of every student. To oversee academic development it provides an academic who teaches, does research and organizes tutorials.

1.4 Your Career after College

The college graduates secure positions in different areas such as teaching, research, the civil services, software, private sector and journalism. Some of them also go on to further academic study.

2. Courses

Each course has a compulsory core, plus various options to choose from to shape it to students' own interests. These facets of the course are organized by Departments of the Delhi University in consonance with the UGC curriculum, namely, CBCS.

Lectures

All students in a particular subject get five lectures per week. These provide fundamental information useful for tutorials, essays, internal assessment or exams.

Tutorials

The college also arranges tutorial teaching. Tutorials take place at least once a week and it's up to students to research and prepare for them. Then a student meets, concerned teacher, may be with a group of 8-10 students, to discuss clarifications to set problems. The broader objective is to provide fair opportunity to assess answers or theories and discover ideas that arise in discussion. A tutorial banks on the exchange of ideas between the student, teacher and other students. The student needs not to be expert in debating. One should be ready to present and defend his/her opinions, accept constructive criticism and listen to others. Tutorials develop capability for academic success and aptitude to imagine or think.

Assessment

The assessment has two parts - internal and theory exams – carrying weightage of 25 percent and 75 percent respectively. There are exams (theory part) at the end of the semester that student must pass to continue the course.

2.1 Introducing the Courses

The college degrees (three year degree course) travel the following subjects to give chance to choose areas of one's own interest.

Commerce	Economics	History
English	Hindi	Political Science

2.2 The Courses (alphabetically)

2.2.1 Commerce

Programme of Study	Intake Capacity					
	PH	ST	SC	OBC	UR	Total
B. Com (Honours)	04	09	19	34	59	125
B. Com	06	15	28	52	88	189

Faculty Members

1. Mr. Anil Kumar Sharma
2. Dr. Keshav Gupta
3. Dr. Sunita Priyadarshini
4. Dr. B. K. Grover
5. Mr. N. K. Vaid
6. Dr. V. P. Bansal
7. Dr. Shiba C. Panda
8. Dr. Vibha Garg
9. Mr. Ravinder Goel
10. Dr. A. Ravichandran
11. Dr. Prabhat Mittal

Teacher-In-Charge

Course Details Please visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.2.2 Economics

Programme of Study	Intake Capacity					
	PH	ST	SC	OBC	UR	Total
B. A. (Honours)	01	03	07	12	23	46

Faculty Members

1. Dr. Ch. M. Jamal Khan
2. Dr. Prashant Kumar
3. Dr. Nita Singh
4. Mr. Akhilesh Kumar Yadav
5. Dr. Vijaya Devi Khari
6. Dr. Bharat Singh
7. Ms. Sangya Ranjan
8. Dr. Manjul Singh

Teacher-In-Charge

Course Details Please visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.2.3 English

Programme of Study	Intake Capacity					
	PH	ST	SC	OBC	UR	Total
B. A. (Honours)	01	03	07	12	23	46

Faculty Members

1. Dr. Anamika
2. Ms. Tulika Prasad
3. Dr. Shashi Prabha
4. Dr. Rameshwer Singh
5. Mr. Antaryami Naik

Teacher-In-Charge

Course Details

Please visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.2.4 Hindi

Programme of Study	Intake Capacity					
	PH	ST	SC	OBC	UR	Total
B. A. (Honours)	01	03	07	12	23	46

Faculty Members

1. Dr. Kusum Lata Mathur
2. Dr. V. S. Mishra
3. Dr. Usha Krishan
4. Dr. Manju Tanwar
5. Dr. Virender Singh Kashyap

Teacher-In-Charge

Course Details

Please visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.2.5 History

Programme of Study	Intake Capacity					
	PH	ST	SC	OBC	UR	Total
B. A. (Honours)	01	03	07	12	23	46

Faculty Members

1. Dr. Rajiv Kumar Verma
2. Dr. Samir Kumar Verma
3. Dr. Mayank Kumar
4. Dr. Neerja Singh

Teacher-In-Charge

Course Details

Please visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.2.6 Political Science

Programme of Study	Intake Capacity					
	PH	ST	SC	OBC	UR	Total
B. A. (Honours)	01	03	07	12	23	46

Faculty Members

1. Dr. V. P. Sharma
2. Dr. Sadhna Arya
3. Dr. Zile Singh Chaudhary
4. Dr. Ashutosh Kumar
5. Dr. Hari Mohan Sharma
6. Dr. Deepika Agrawal
7. Ms. Tarakeshwari Negi
8. Dr. Prakash Veer Dahiya
9. Mr. Durgesh Verma
10. Dr. Niharika Sharma

Teacher In Charge

Course Details

Please visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.2a Generic Elective Courses (Interdisciplinary) For Honours Courses (Semester-I)

A student of a particular discipline has to choose one subject by ticking (✓) other than his/her core discipline e.g. Political Science (Hons.) student has to choose a subject other than Political Science.

Department	Name of the Paper	Remarks
English	Text & Performance or Academic Writing and Composition	
Economics	Introductory Micro-Economics	Passed Mathematics in Class XII
Hindi	(A) Lokpriya Sahitya or	
	(B) Hindi Cinema aur Uska Adhyayan	
History	Environmental Issues in India	
Political Science	Gandhi and the Contemporary World	
B.Com (Hons.)	(A) Micro-Economics	Passed Mathematics in Class XII
Mathematics	Calculus	Passed Mathematics in Class XII

2.3 BA (Programme)

BA (P) Courses at Satyawati (E) allow the student to study two subjects together. The course combinations are judiciously offered to provide opportunities to explore different subject areas and examine the connections between them, revealing insights that student might not find by studying the individual subjects alone.

Course Details please visit <http://du.ac.in/du/index.php?page=cbs-syllabus>.

The college offers following Discipline Courses:

Buddhist Studies
O.M.S.P.

Economics
History

Mathematics
Political Science

2.3.1 Buddhist Studies

Faculty

Dr. Ranjana Rani Singhal (On Leave) **Teacher-In-Charge**

Course Details Please Visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.3.2 Mathematics

Faculty

Mr. Dharmendra Kumar **Teacher-In-Charge**

Course Details Please Visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.3.3 Office Management and Secretarial Practices (O.M.S.P.)

Instructor

Mr. Vivek Arora

Course Details Please Visit <http://du.ac.in/du/index.php?page=cbs-syllabus>

2.3a MIL Compulsory (For Programme Courses: Semester-I)

A student has to choose between the following:

MIL Hindi

OR

MIL English

2.3.5 Students can choose, subject to fulfillment of requirements, any one of the following subject combinations:

Subjects	Intake capacity					
Economics and Political Science	283					
Economics and Mathematics						
Economics and History						
Economics and Buddhist Studies						
Economics and O.M.S.P.						
History and Political Science						
History and Mathematics						
Political Science and Mathematics						
Political Science and Buddhist Studies						
Accounting Finance & Economics						
	09	22	42	77	133	

2.5. Intake Capacity under Sports and ECA Quota

Course Wise Seats for Sports

Sl. No.	Course	No. of seats
1	B.A. Programme	13
2	B.A. (H) Economics	2
3	B.A. (H) English	2
4	B.A. (H) Hindi	2
5	B.A. (H) History	2
6	B.A. (H) Pol. Science	2
7	B. Com. Programme	8
8	B. Com. (H)	5
Total		36

Course Wise Seats for ECA

Sl. No.	Course	No. of seats
1	B.A. Programme	2
2	B.A. (H) Economics	1
3	B.A. (H) English	
4	B.A. (H) Hindi	
5	B.A. (H) History	
6	B.A. (H) Political Science	
7	B. Com. Programme	
8	B. Com. (H)	
Total		5

3. Fees and Funding

3a. Fee You Pay is Same, Whatever Your Course

The table below gives the details of what you will pay.

Table: Fee Structure

College Fund		
S.No.	Fee Head	Amount (in Rs.)
1	Admission Fee	5.00
2	Alumni Association Fee	100.00
3	Auditorium Fee	1000.00
4	Campus Security System	500.00
5	Caution Money (Refundable)	125.00
6	College Amenities Fund	300.00
7	College Magazine Fee	60.00
8	Common Room Fee	30.00
9	Computer Lab Fee	500.00
10	D.U.S.H.P. Committee Charges	10.00
11	D.U.S.U. Fee	20.00
12	Electricity & Water Charges	20.00
13	Environmental Studies	50.00
14	Equal Opportunity Cell	25.00
15	Family Counselling Centre	50.00
16	Garden Fee	120.00
17	I. Card Fee	15.00
18	Library Automation Fee	100.00
19	Library Fee	250.00
20	Library Security (Refundable)	500.00
21	N.C.C.	50.00
22	N.S.S.	20.00
23	Printing & House Examinations (Internal Assessment Fee)	100.00
24	Reading Room Fee	50.00
25	Sanitation and Maintenance facility	500.00
26	Satyawati Memorial Lecture Fee	20.00
27	Student's Aid Fund	100.00
28	Tuition Fee	180.00
29	University Athletic Association Fee	50.00
30	University Examination Fee	1020.00
31	University Culture Fee	10.00
32	University Development Fund Fee	600.00
33	University Enrolment Fee	250.00
34	W.U.S. Fee	5.00
	Total	6735.00
Student Fee		
1	Annual Day + Student Union Election Fee	100.00
2	College Societies Fee	300.00
3	Debating Society	15.00
4	Dramatics Society	75.00
5	Gender Awareness Fee	10.00
6	Games Fee	150.00
7	Placement Cell Fee	60.00
8	Sports & Cultural Activities	30.00
9	Students' Union Fee	120.00
	Total	860.00
	Development Fee	500.00

	Total Fee Course Wise	Fee (in Rs.)
1	B.A. (Prog.) I & II Sem	8095.00
2	B. Com (Prog.) I & II Sem	8095.00
3	B. Com (Hons.) I & II Sem	8095.00
4	English (Hons.) I & II Sem	8095.00
5	Hindi (Hons.) I & II Sem	8095.00
6	Economics (Hons) I & II Sem	8095.00
7	History (Hons.) I & II Sem	8095.00
8	Political Science (Hons.) I & II Sem	8095.00

3b. Funding You May Get

The college is committed to providing generous financial support to students from lower-income households to ensure that those with the academic ability to achieve a place here are not held back by their financial circumstances.

3b.1 Fee Concession

Fee concession is granted to the needy and deserving students provided they show good conduct, maintain regular attendance and pass the course exams. Once full fees are paid application for fee concessions may be submitted in the prescribed proforma available in the college accounts office. The amount of fee concession granted will be refunded by cheque in the name of the student concerned. Notices in respect of fee concessions will be put up on the college notice board.

3b.2 Bursary Support

Students from lower income households are also eligible for greater bursary support from the college under **Student's Aid Fund**. However, no student shall be considered for grants and bursaries unless he/she submit an application within the notified time period.

3b.3 Scholarships and Awards

The college has instituted scholarship programmes to provide funding, opportunities, access and motivation to pursue academics.

3b.3.1 Anand Singh Negi "PanditJi" Memorial Scholarship Award

The scholarship, instituted by the teaching and non-teaching staff of the college in memory of Shri Anand Singh Negi, a dedicated non-teaching employee of the college, remembered lovingly as PanditJi, promotes and motivates not only spirit of academic merit but dedication and commitment to the service of fellow beings particularly among the college fraternity as exemplified by late ShriNegiJi. The selection of awardee(s) and the quantum of the award for a particular academic year are decided by the specific committee constituted by the college.

3b.3.2 Vijay Sushma Chauhan Memorial Scholarship Award

1. An endowment fund has been created in the memory of late Smt. Vijay Sushma Chauhan to encourage deserving and meritorious first year girl students of English (Hons). The award is governed by rules framed by a duly constituted Vijay Sushma Chauhan Memorial Award Committee. The award is intended only for student securing the highest marks provided the aggregate marks of I and II semester examinations shall not less than 50 percent.

3b.3.3 Teaching Staff Association Scholarship Award

Dr. Satender Kumar Joshi, Principal (Retd.), Satyawati College (Eve.), has formed his own endowment fund to provide monetary help to SC/ST girl students.

3b.3.4

The Delhi Government, University of Delhi and other agencies also announce, from time to time, scholarship programmes. On receipt of any such scholarships programmes the administration instantly displays it on the notice board. Few of them are mentioned below:

- (i) **Scholarships for SC/ST Students:** The details of scholarships for Scheduled Caste/Scheduled Tribe can be obtained from the Directorate of Education, Government of Delhi.
- (ii) **Scholarships for Visually Impaired:** The details of scholarships for Visually Impaired students can be obtained from the Department of Social Welfare, GNCT, Delhi.

4. Supporting Your Study

4.1 Library

Library is open to everyone throughout the year from 1.00 p.m. to 8.30 p.m. (except Saturdays, Sundays and Gazetted Holidays) providing quiet and convenient place to study. It has an extensive stock of books and course materials to support all the subjects we offer with generous issuing facility. It has online collections of books, reference works and journals. Accesses to these are provided by the Delhi University and are available to members of the college through college internet connection.

4.2 IT Services

The college is equipped with Wi-Fi internet connectivity. The Wi-Fi network covers most of college premises, sports ground and canteen. It has spacious, well lighted, and furnished air conditioned computer labs with cluster of 120 computers.

4.3 Preventing and Punishing Harassment

The college is committed to maintaining and creating an environment in which the rights and dignity of all members of the college community are respected. Academic ability and potential is nurtured by giving chance to make a distinctive contribution while enjoying the opportunity to study and socialize with talented people from wide-ranging backgrounds, and with a vast variety of interests and passions. There is an internal complaints committee, known as **College Complaints Committee (CCC)**, to create an environment free of violence, harassment, exploitation, and intimidation including any form of gender violence, sexual harassment, and gender discrimination. The CCC is a permanent mechanism, established under ordinance XV-D (Prohibition of and Punishment for Sexual Harassment) of Delhi University, for the prevention and redressal of sexual harassment cases and other acts of gender based violence in the college.

4.4 Student Counseling Centre or Family Counseling Centre (FCC)

The counseling service is available to help students and their family members address personal or emotional problems, if any, that affect experience at the college. It is a free, safe and confidential support service to provide information and support to students facing any difficult situation. Its objective is to help student realize full academic potential and develop greater ability to take decisions that affect real change. Together with counselling through individual sessions, the Centre, through its committee of volunteer teachers and student office

bearers, organizes variety of programmes like group sessions, screening of films and documentaries, workshops and seminars. For any help students may contact teacher co-coordinators: Mr. Ravinder Goel and Dr. Niharika Sharma.

4.5 Equal Opportunity Cell

The college welcomes applications from specially abled students, and makes reasonable adjustments to facilitate access to courses. The Equal Opportunity Cell provides information, advice and assistance with coordinating useful study support arrangements. The Cell fulfills a significant role for prospective and current specially abled students. Dr. Niharika Sharma is the convener of the cell. She may be contacted at 9210282868

4.6 Liaison Officer for SC/ST Students

The college has instituted Liaison Officer to resolve effectively the problems faced by SC/ST students. For details, students may contact Liaison Officer Dr. Prakash Veer Dahiya (Mob. 9818656224) of the Political Science Department.

4 a. Making Students' Career

4a(i). Placement Cell

The **Placement Cell** of the college is committed to helping all students find next best step. It facilitates on-campus recruitments through a series of interviews by reputed companies. A database of the final year students and the alumni of the college are being prepared at the placement desk and career counseling is provided to students through lectures and personal guidance. A respectable number of students have made way to well sought-after jobs.

4a (ii). Entrepreneurship Cell

The Entrepreneurship Cell, constituted with the initiative of the Department of Commerce, has become operational from this year. The objective of the E-Cell is to inculcate the spirit of entrepreneurship among the students of Commerce and Economics so as to develop an entrepreneurial culture in the society. The students are supposed to carry out interactive programmes with the budding entrepreneurs from the business class in order to have first-hand experience on entrepreneurial activities. Interested students are invited for participation in the E-Cell. Two Coordinators and Five executive Members from the participating students take care in the furtherance of the objective of the E-Cell, under the mentorship of Dr. Shiba C. Panda, Faculty Member, Department of Commerce.

4b. College Research Committee (CRC)

The objective of the CRC is to promote research in different academic subjects so as to establish a linkage with the socio-economic conditions of our society. It also brings out *College Research Journal*. For further details you may contact convener Dr. Shiba C. Panda of the Department of Commerce.

5. College Life: Students Can Participate Themselves in Various Activities

The Satyawati (E) students enjoy the many opportunities for extra-curricular activities that are offered by the college. Student activity extends, but not limited, to involvement in many college societies including academic societies. There are college-run student societies

catering to wide range of interests. The College has a strong tradition in NSS, NCC, Sports, Debating, Drama, Environmental Activities and Art and Culture.

5.1 Sports

There is wide range of sports, allowing students of all abilities to take part. The college sports ground has facilities for sports of all sorts for everyone, whether highly skilled or merely enthusiastic. There is well laid out cricket pitch including facilities for playing Volley Ball, Table Tennis, Athletics, Badminton, Gymnastics, Kabaddi, Wrestling, Body-Building, Chess, Judo, Power Lifting, Boxing and KhoKho. The college has been setting the benchmark for excellence in Judo and Weight Lifting. Our students have excelled in Wrestling, Weight Lifting, Body Building, Kabaddi, Archery and Judo at Inter-University, National and International level. Traditional games like Kabaddi are also encouraged to sustain our own sports heritage. Interested students may contact Dr. Kunal in the Department of Physical Education.

5.2 N.C.C.

The college has active N.C.C. units comprising Armoured Squadron (Boys) Unit and Naval Unit. The N.C.C. unit provides ample opportunities to the cadets to participate in important All India Camps including Republic Day Camp, Prime Minister's Rally and National Integration Camp which promote national integration besides providing a thrill of participating in such adventurous activities. Training courses for N.C.C. are available in the college. Students who wish to join N.C.C. may contact N.C.C. Officer, Lt. Dr. Bharat Singh in the Department of Economics.

5.3 N.S.S.

The college has a National Service Scheme (N.S.S.) Unit. The activities and camps of N.S.S. focus on community service and provide an excellent platform to students for the same. It is co-ordinated by the N.S.S. Programme Officer Dr. Samir Kumar Verma (9868754204), Department of History.

5.4 College Magazine

The college brings out annual magazine "SATYA" to provide students a platform for expressing their creativity in English and Hindi. It reflects the educational, cultural, and social and sports activities of the college. The articles and other writings may be submitted to an Editorial Board consisting both of faculty members and students.

5.5 Dramatics Society

The college has flourishing dramatics traditions. The Dramatics Society puts on regular productions and encourages participation in and out of college. The society organizes annual theatre workshops and many student-produced plays throughout the year. For further details students may contact Mr. Akhilesh Kumar Yadav of the Department of Economics.

5.6 Debating Society

The college has an active Debating Society which organizes inter-college debates on various topics. The college has bagged various positions at Inter-College Level competitions in the past.

5.7 Arts and Culture Society

The college has an active artistic and cultural life nurtured by the Arts and Culture Society. The Society organizes cultural functions, poster making competition, talent show and prepares the college teams for participation in inter-college competitions.

5.8 Departmental Societies

There are academic societies (departmental societies) in every subject areas. These subject based societies organizes seminars, workshops, discussion, lectures by eminent persons. These societies also organize respective annual departmental functions as well.

5.9 Eco-Club

Environment awareness is an essential part of education. In order to create environmental consciousness among the students, the Environment Society of the college has established Eco-Club. The club works with the mission to open up a vision of an eco-friendly world to our students. It undertakes many activities during the year such as essay writing, quiz, art& craft and poster-making on the issues related to environment. Students are also taken to workshops/seminars and day-trips to enjoy the cultural heritage and natural beauty of our country. For any help students may contact teacher Co-coordinator: Dr. Rajiv Kumar Verma [Mobile: 9811783860].

5.10. Gender Awareness

In a direction to shape attitude and behaviours of both boys and girls the college constantly endeavours to create positive social norms that value girls and their rights. It engages Gender Champions to promote gender equality guaranteed by Article 15 of the Indian Constitution. Gender Champions can be both boys and girls above 16 years of age enrolled in the college. They are envisioned as responsible leaders who will facilitate an enabling environment within the college to make students gender sensitive. Dr. Niharika Sharma, Assistant Professor of Political Science and Ms. Sangya Ranjan, Assistant Professor of Economics are Nodal Officers to facilitate the activities of the Gender Champions.

5.11 Community Radio

The college has setup mini studio equipment's with live audio feed connectivity between Satyawati College (Evening) and Delhi University Community Radio (DUCR) Station for onair broadcasting and Internet streaming. For any help students may contact teacher Co-coordinator: Dr. Rajiv Kumar Vera [Mobile: 9811783860].

5(a) Committees and Societies Shall be Under Uniform Modalities vis-à-vis Formation and their Functioning

5(a).1.Mode of Formation of Committees/Societies

- (a) There shall not be any election for academic societies/committees. There shall be only one election in the College, i.e., Students Union.

- (b) Students Functionaries shall be selected by the committee consisting of not less than five faculty members of the concerned Department/society on merit-cum-interaction based selection process. In case the concerned department/society has less than five faculties, faculty members from other department/society may be inducted in the selection committee.
- (c) Only eligible students shall be selected for the following posts.
- i. Student Coordinator (Only Third Year Students)
 - ii. Deputy Coordinator (Only Second Year Students)
 - iii. Treasurer (Only First Year students)
 - iv. Five Executives (Open)

Proviso I: In any case the number of post(s) shall not exceed one for i, ii, iii and, five for iv.

Proviso II: During Annual Prize Distribution only i, ii, iii, and iv shall receive certificates and mementoes.

(d) Eligibility Criteria:

Sr. No.	Criteria	Weightage/Marks (MM : 50)	
I.	Merit	10	
II.	Attendance (in Percent)	10	
	75 – 77		02
	78 - 80		04
	81 - 83		06
	84 - 86		08
	86 - Above		10
III.	Interview/Presentation	30	

- (e) There shall be common application form for all posts.
- (f) In case of placement cell, in place of teacher as Convener, the designation shall be changed to placement officer.

5(a).2. Nature of Events/Functions/Cultural Programmes

- a. Cultural events/functions of societies/committees shall be organized with minimum academic disruption.
- b. No DJ shall be allowed for any function/event/cultural programmes conducted by these Committees including Student's Union functions.
- c. No societies/committees shall be allowed to organize Fresher's Welcome. All societies/committees shall only be allowed to organize common orientation programme with academic theme.
- d. In place of farewell, societies/committees shall organize valedictory function. *All respective mementoes and certificates, except mentioned in I (c), shall be distributed during this function.*

- e. There shall be special focus on organizing debates, seminars, symposium and industrial visit, educational tour and any such other activities that are necessary in furtherance of the objectives of the society.
- f. Every effort shall be made to schedule industrial visits/educational tour during mid-semester break or continuous holidays.
- g. A period of five or such contiguous days shall be earmarked in the College calendar for organizing common events/activities including inter-college and intra-college programmes so as to avoid disruption of lecture classes. The period may be in one or two contiguous slot.
- h. Any event/function shall be organized with the prior intimation and permission of the college.

6. Annual Distinguished Lectures and Events at the College

6.1 Satyawati Memorial Lecture

Every year the college organizes a Distinguished Lecture by an eminent personality in memory of Behan Satyawati.

6.2 Vijay Sushma Chauhan Memorial Cultural Programme

The college hosts an Annual Concert of Music and Dance for the promotion of Indian Classical Music and Culture among youth. An Endowment Fund of Rs. 1 lakh has been created in memory of our teacher colleague, late Smt. Vijay Sushma Chauhan by her husband Dr. Karan Singh Chauhan. The Fund aims at promoting interest in the traditional arts in the college.

7. Satyawati (E) Student's Union

Run by students, for students, Satyawati College (E) Student Union exists to develop the student experience at the college and the Delhi University. As a team of annually elected student representatives it cultivates the qualities of leadership, public speaking, organization, self-expression and initiative among students. Its objectives are to foster the intellectual and cultural development of its members and to give them training in the methods and functioning of democratic institutions. All students who are enrolled in the college are deemed to be members of the Satyawati (E) Student's Union and Delhi University Student's Union (DUSU) as well.

Note: Student/students against whom disciplinary action has been taken or initiated or final decision is pending are not entitled to contest the Student's Union Election of the College.

8. You Shall Observe General Rules and Regulations

8.1 Using Identity /Library card

- 8.1.1** An Identity Card/Library Card is issued to every student, which he/she must bring to the college every day. This Card must be produced as and when required. Disciplinary action may be taken on failure to do so. If the card is lost, a duplicate must be obtained on payment of Rs. 100.00
- 8.1.2** Only bonafide students of the college are allowed to use the College library and reading room. College Identity/Library Card is to be produced every day at all service points, i.e. the entrance, the issue counter, the reference section etc.
- 8.1.3** Students are liable to be barred from using the library, if found guilty of pilfering, mutilation of stocks and violating rules of the library.

8.2. Maintaining the Satyawati (E) Discipline

- 8.2.1** As per Ordinance XV-B framed by the Delhi University, all powers relating to discipline and disciplinary action in a college are vested in the Principal who shall have the authority to exercise all such disciplinary powers over the students as may be necessary for the smooth and effective functioning of the institution. Further, the Principal is authorized, if need be, to delegate all such powers to such of the teachers in the college as he may specify for the purpose.
- 8.2.2** In pursuance of the aforementioned Ordinance XV-B, the College has a **Disciplinary Resource Committee (DRC)** which has been delegated inter alia, with the powers of ensuring general discipline in the college. The Committee is headed by **Mr. Durgesh Verma** of Department of Political Science.
- 8.2.3** Students are prohibited from doing anything, either inside the college or outside, which may amount to breach of discipline or interference with the discipline and normal working of the college. A student shall be liable to disciplinary action for violation of any of the rules of discipline. Disciplinary action may involve warning and/or fine and/or suspension from the class, being debarred from appearing in examination, from using the college library or even from entering the college premises or any such action as provided in Ordinance XV-B and the rules of discipline framed under it. Pending an enquiry into his/her conduct, the College has the right to suspend a student from the college for any period of time.
- 8.2.4** Students are expected to take proper care of college property. Causing any damage to or disfiguring/defacing/ tampering with college property, walls, furniture and fittings shall be treated as acts of indiscipline.
- 8.2.5** Names of students who indulge in acts of indiscipline during the College and University Examination may be struck off from the college rolls.
- 8.2.6** Students should not loiter in the corridors or speak loudly near the class rooms, library and office block.
- 8.2.7** Students are not permitted to receive or entertain visitors in the college during college hours. In case of urgency, only parents may meet the principal.
- 8.2.8** The College lawns and premises must be kept clean. Disciplinary action will be taken against students, if found, littering the college premises in any manner.
- 8.2.9** Playing Holi and celebrating Diwali inside the college premises is strictly prohibited. Disciplinary action shall be taken against student/students found guilty of violating this rule.
- 8.2.10** All students shall be bound by the rules of the college library.
- 8.2.11** The College is a smoke free zone.
Delhi University is partnering with Delhi Police and World Lung Foundation- South Asia in promoting a tobacco free environment. As a step in that direction, smoking is banned in the college. Any violation in this regard may be promptly brought to the notice of the Anti-smoking Nodal Officers of the college.

8.3.Preventing & Prohibiting Ragging and Gender Sensitisation

- 8.3.1** Ragging in any form is strictly prohibited within the college premises or any other part of the Delhi University as well as on public transport.
- 8.3.2** Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under Ordinance XV-Cof the University.
- 8.3.3** Any act of sexual harassment is a punishable offence. As per ordinance xv (d) of the University of Delhi, the college has set up a committee to redress complaints related to sexual harassment.

9. Some More Informations for You

9.1 Orientation Day for New Entrants

The college welcomes its new student members by organizing an ‘Orientation Programme’. The students are familiarized with the college environment, acquainted with the rules and regulations of the college and also informed about the facilities available and other extra-curricular activities held in the college. This helps them in making their stay in the college comfortable and fruitful. The first term is scheduled to commence on 20th July 2017. The Orientation Day is held on opening day of the session. All the new students are advised to carry their admission slip with them.

9.2. Public Information Officer (PIO)

The college is committed to the implementation of the Right to Information Act, 2005. As per the Act, students can avail information from the PIO who functions on the basis of the policy as mentioned in the Right to Information Manuals. Dr. Virender Singh Kashyap of the Department of Hindi is the designated Public Information Officer of the college with Shri Deepak Joshi, Administrative Officer (Offg.), as APIO. The Appellate Authority under the RTI Act is the Principal of the college.

9.3. A student wishing to withdraw his/her name from the rolls of the college must submit an application duly countersigned by his/her parent/guardian. At the time of withdrawal, he/she will be required to clear all his/her dues and surrender his/her College Identity and Library Cards. Refund, if any, will be made according to the University rules.

9.4. Migration from this college to another college or University and vice-versa will not be treated as a matter of right and will be at the sole discretion of the College.

9.5. Students can also avail railway concession for travel to home town during vacations. To avail this facility they shall have to declare their home town at the time of admission in the college.

9.6. Students are advised to read the college notice board and visit the college website regularly. Ignorance of any notice or any other information will not be accepted as a plea for any non-compliance/inaction in respect of any matter concerning them.

9.7. Students are required to park their vehicles (two wheelers only) only at the parking lot near the main gate of the college.

9.8. Any information desired from the office should be sought from its counter only during the time prescribed for the same. **All dealings with students will be limited to the period between 4.00 p.m. and 7.00 p.m. from Monday to Friday.**

9.9. For any grievance, students are advised to meet the teacher concerned. **Only if they think that their grievances have not been redressed should they meet the Principal.**

9.10. Students are warned not to use unfair means during University Examinations. As per rules the punishment is very severe for such offences.

9.11. Proper decorum and discipline is expected to be maintained in the class room. Also, due courtesy is expected to be shown to the teaching and non-teaching staff of the college.

9.12. The college premises shall not be used for any private arrangement of tours and picnics.

9.13. Before going on a tour or a picnic, students should confirm whether it is an officially sanctioned programme. In case the students go for hiking/tours/picnics organized by Private groups or unofficially on their own, the college will not bear responsibility for any kind of mishappenings. Such engagements by students not only are at their own risks it may also invite disciplinary actions.

9.14. Attendance

9.14.1 Each student is required to attend at least two thirds of the total number of lectures delivered in each subject in each academic year. Attendance is given 20 percent weightage in internal assessment marks.

9.14.2 The relaxation for students opting for Sports, NCC, NSS and other Co-curricular Activities of the college shall be in accordance with the norms of the University.

9.14.3 Leave on medical grounds, should be supported by a medical certificate, which must be submitted to the college office within a week of rejoining. Leave sanctioned, however, does not mean that attendance has been granted. Students are required to make up the shortage.

9.15. Semester Examinations / Internal Assessment

9.15.1. All examinations will be conducted as per the University guidelines.

9.15.2. Internal Assessment

All students are required to attend tutorial classes and submit the Assignments/Project Reports/Term Papers/ Seminar Papers/Presentations. The marks given for these are a part of the internal assessment.

Our Administrative Staff

Sr.	Name	Designation	Mobile No.
Administration			
1.	Mr. Deepak Joshi	A.O. (Offg.) & S.O. (Admn.)	9560767575
2.	Mr. Rattan Mani	Assistant	9654363486
3.	Mr. Kumar Chandan	Assistant	9990753695
4.	Mr. Ravi Kumar	Assistant	9711376768
5.	Ms. Shikha Chowdhary	Assistant	9643875818
6.	Mr. Parvinder Singh	Junior Assistant	9990610594
7.	Mr. Akash Deep Dhillon	Junior Assistant	9654900518
8.	Mr. Parmod Yadav	Junior Assistant	9958158299
9.	Mr. Ram Bahadur Khatri	Daftri	9968917995
10.	Mr. Birendra Kumar Singh	M.T.S.	9868593977
11.	Mr. Rama Shankar	M.T.S.	9911381358
12.	Mr. Deepak	M.T.S.	7065154620
Accounts			
13.	Mr. Narender Singh	A.O. (Offg.) & S.O. (Accts.)	9868714657
14.	Mr. Narender Thakur	Sr. Assistant	9958578544
15.	Ms. Dimple Soni	Junior Assistant	8588896252
16.	Mr. Sunil Kumar	M.T.S.	9013335008
17.	Mr. Krishan Pal Singh	M.T.S.	9910074252
Library			
18.	Mr. Pawan Kumar Tripathi	Librarian (Offg.) & Professional Assistant (Lib.)	9716120600
19.	Ms. Momina	Semi Professional Assistant	9911917860
20.	Mr. Rakesh Malhotra	Semi Professional Assistant	9818014109
2.	Mr. Sanjeev Kumar	Library Assistant	9899474684
22.	Ms. Bala Rani	M.T.S. (Library)	9968803631
23.	Mr. Shiv Prasad	M.T.S. (Library)	9582816227
24.	Mr. Chandan Ram	M.T.S. (Library)	9968210513
Computer			
25.	Mr. Aditya Jain	Senior Technical Assistant	9899235091
26.	Mr. Santosh Kr. Yadav	M.T.S. (Computer)	9811968869

PROSPECTUS COMMITTEE 2017-18

S. No	Name of the Teacher	Department	Mobile No.
1	Dr. Shiba C. Panda (Convener)	Commerce	9868010567
2	Mr. Anil Kumar Sharma	Commerce	9811258442
3	Dr. Samir Kumar Verma	History	9868754204
4	Dr. Zile Singh Chaudhary	Political Science	9711000057
5	Dr. Virender Singh Kashyap	Hindi	9873341379
6	Mr. Durgesh Verma	Political Science	9818143415

Disclaimer

Though care has been taken to verify the authenticity of the contents of this brochure, the data contained herein is only indicative and must not be used for legal purposes. The information given pertains only to the courses offered by Satyawati college (E). For detailed information, the students are advised to refer to the Delhi University Information Bulletin/website:www.du.ac.in or may contact the Office of the Dean, Student's Welfare, University of Delhi. The information contained in the relevant Rules, Regulations, Ordinances and Statutes of the University of Delhi will be final. For any further changes & clarifications students are advised to check the college website www.satyawatievedu.ac.in & notice board.