

SATYAWATI COLLEGE (EVENING)

APPLICATION FOR THE SELECTION OF DEPARTMENTAL/STAFF COUNCIL COMMITTEE'S/SOCIETY'S POST

Name of the Department/Society.....

Name of the Student :

Post Applied For :

Course Enrolled For :

Section..... Roll No..... Year..... Semester.....

CGPA (For III & V Sem.)..... Class XII Marks (in percent) (For I Sem.)

Mobile No..... E mail id.....

Residential Address.....

Have you held any post of the Society in the past. : Yes/No

If Yes, please mention

Date.....

Signature of the Student

Note:

1. A candidate can apply for a post of the Departmental Society/Staff Council Society as per the eligibility defined under the rules passed by the Staff Council dated 25th April, 2017.
2. The Posts are: a) Student Coordinator (Only from Third Year Students); b) Deputy Coordinator (Only from Second Year Students); c) Treasurer (Only from First year Students); and d) Five Executive Members (open to students of any year)
3. The selection process is based on TWO criterias: 1. Merit and 2. Interview/presentation. The details are shown on the next page.
4. Since the selection to a post is based on merit-cum-interview the result once declared cannot be challenged under any circumstances.
5. A Student shall not be allowed to apply for more than two committees/societies (one academic & one Staff Council Committee/Society). However, a Student shall be allowed to hold post of one committee/society only.
6. If candidate has occupied offices (except the post of executive) of President, Vice President, Joint Secretary, and Treasurer of a particular society or committee in any last academic session/s, he/she shall not be reselected for any of the post of Coordinator, Deputy Coordinator and Treasurer in the current academic session.

I hereby declare that I have gone through the rules and process of the selection of Society's Office-bearers and the conditions of operation specified therein. I also undertake to abide by these specified conditions and other requirements/conditions as and when decided by the Department Body/College Staff Council in the most diligent manner.

Date.....

Signature of the Student

Enclosures: 1. Mark sheet of the last exam passed.

Eligibility and Selection Criteria:

Students shall be selected for the following posts as per below:

- i. Student Coordinator (Only Third Year Students)
- ii. Deputy Coordinator (Only Second Year Students)
- iii. Treasurer (Only First Year students)
- iv. Five Executives (Open from any year)

The Criteria for Selection is shown hereunder:

Sr. No.	Criteria	Weightage/Marks																		
I.	MERIT	20																		
	<table border="1"> <thead> <tr> <th>CGPA (For III&V Sem, Students Only)</th> <th>12th Marks(in Percent) (Best Four) (For I Sem. Students Only)</th> <th></th> </tr> </thead> <tbody> <tr> <td>6 – 6.4</td> <td>55 - 64</td> <td>04</td> </tr> <tr> <td>6.5 – 6.9</td> <td>65 - 74</td> <td>08</td> </tr> <tr> <td>7 – 7.4</td> <td>75 - 79</td> <td>12</td> </tr> <tr> <td>7.5 – 7.9</td> <td>79 - 84</td> <td>16</td> </tr> <tr> <td>8 – Above</td> <td>85 - Above</td> <td>20</td> </tr> </tbody> </table>	CGPA (For III&V Sem, Students Only)	12 th Marks(in Percent) (Best Four) (For I Sem. Students Only)		6 – 6.4	55 - 64	04	6.5 – 6.9	65 - 74	08	7 – 7.4	75 - 79	12	7.5 – 7.9	79 - 84	16	8 – Above	85 - Above	20	
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8 – Above	85 - Above	20																		
II.	INTERVIEW/PRESENTATION	30																		
Maximum Marks (I+II) : 50																				

- Note: (For I Sem. Students Only)**
1. Relaxation of 1 percent For Girl Students
 2. Relaxation of 4 percent For OBC Students
 3. Relaxation of 6 percent For SC/ST Students
 4. Relaxation of 8 percent For PwD Students

After receiving the duly filled application forms the dept. will short list the candidate and define the score on merit head on the basis of the percentage of marks obtained in the last exam passed by the applicants (already defined as above). Thereafter the notified candidates shall be called for interview. The final merit list shall be based on the composite total scores which will determine the selection of the candidate to a particular post. The No 1 in the merit list shall be declared SELECTED to a particular post he/she has applied for. The decision of the Selection Committee of the Dept./Committee/Society shall be final and binding to all.

FOR OFFICE (SELECTION COMMITTEE) USE ONLY

Weightage/Marks Obtained (MM: 50)

Merit (MM. 20)	Interview (MM. 30)	Total (MM. 50)

Name & Signature of Members of Selection Committee:

Dated:

1.

2.

3.

4.

5.